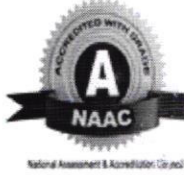




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DEPARTMENT OF MECHANICAL ENGINEERING

(Approved by AICTE)

Ref: OFFICE OF THE HOD/ME/SITE/ 04/01/20/01

Date: 04/01/2020

Notice for Meeting of Board of Studies

A meeting of Board of Studies has been scheduled on 04/01/2020 at 02:00 pm in the H-2 hall of Mechanical Engineering Department. Following are the agenda items for the same.

Agenda No. 1: To confirm the minutes of Board of studies meeting was held on 20/05/2019. (As per Annexure-1)

Agenda No. 2: To report action taken on the Board of Studies which were held on 20/05/2019. (As per Annexure-2)

Agenda No. 3: To motivate the faculties to use ICT tool-based student centric teaching methods. (As per Annexure-3)

Agenda No. 4: Strengthen of parents-teachers meet for students Enrichment. (As per Annexure-4)

Agenda No. 5: Promotions of student's centric activities & value-added course. (As per Annexure-5)

Agenda No. 6: Participation in Project competition and other. (As per Annexure-6)

Agenda No. 7: Research promotion Activities. (As per Annexure-7)

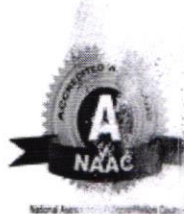
Agenda No. 8: For quality improvement of Faculties. (As per Annexure-8)

Prof. (Dr.) Ravish Kumar Srivastava
Professor & HOD (ME)
SITE, SVSU, Meerut, UP



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Ref: OFFICE OF THE HOD/ME/SITE/ 04/01/20/01

Date: 04/01/2020

Minutes of Meeting of Board of Studies

A meeting of Board of Studies was held on 04/01/2020 at 02:00 pm in the H-2 hall of Mechanical Engineering Department. Following members attended the meeting.

S.No.	BOS Members	Designation	Role
1.	DR. RAVISH KUMAR SRIVASTAVA	PROFESSOR & HEAD	CHAIRMAN
2.	ER. G.S. KESHARWANI	ASSISTANT PROFESSOR	MEMBER
3.	ER. GAJENDER	ASSISTANT PROFESSOR	MEMBER
4.	ER. MANOJ KUMAR ATRI	ASSISTANT PROFESSOR	MEMBER
5.	ER. SURAJ	ASSISTANT PROFESSOR	MEMBER
6.	ER. AJAYA KUMAR JENA	ASSISTANT PROFESSOR	MEMBER
7.	ER. HARPREET SINGH	ASSISTANT PROFESSOR	MEMBER
8.	ER. DEEPTI ARORA	ASSISTANT PROFESSOR	MEMBER
9.	ER. SACHIN KUMAR	ASSISTANT PROFESSOR	MEMBER
10.	ER. K K SHARMA	ASSISTANT PROFESSOR	MEMBER
11.	ER. DINESH KUMAR PATEL	ASSISTANT PROFESSOR	MEMBER
12.	ER. LEELESHWAR MOHAN	ASSISTANT PROFESSOR	MEMBER
13.	ER. ARUNA SAINI	ASSISTANT PROFESSOR	MEMBER
14.	DR AJEET KUMAR RAI	ASSOCIATE PROFESSOR	EXTERNAL MEMBER
15.	ER. ANKIT SHARMA	ASSISTANT PROFESSOR	EXTERNAL MEMBER
16.	ER.VEER PAL SINGH	AGM	EXTERNAL MEMBER
17.	ER. VIKAS MANDAL	HOD (FOUNDRY)	EXTERNAL MEMBER



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Ref: OFFICE OF THE HOD/ME/SITE/ 04/01/20/01

Date: 04/01/2020

At the onset, the chairperson welcomed all the BOS members and thanked outside experts for sparing their time. The items were taken up as per agenda.

Agenda No. 1: To confirm the minutes of Board of studies meeting was held on 20/05/2019.

Resolution: The minutes of meeting held on 20/05/2019 were approved.

Agenda No. 2: To report action taken on the Board of Studies held on 20/05/2019

Resolution: The member noted the action taken report of the minutes of board of studies held on 20/05/2019.

Agenda No. 3: To motivate the faculties to use ICT based student centric methods.

Resolution: To motivate faculties as well as students to use ICT based classes regularly in Department through Microsoft Team, all the assignments/Quizzes/class test etc. in due time to be provided to students during semester.

Agenda No. 4: Strengthen of parents-teachers meet for students Enrichment.

Resolution: It is decided that every second Saturday a parent teacher meeting with students will be conducted online through different plat forms like ZOOM/Google Meet/ etc.

Agenda No. 5: Promotions of student's centric activities & value-added course.

Resolution: Faculties are ensured that students will be imparted with practical knowledge through video tutorials and give some home-works. Planning a value added course for the 2nd and 3rd year ME students on "AUTO CAD".

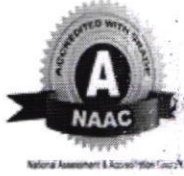
Agenda No. 6: Participation in Project competition and other.

Resolution: It is resulted that students should be informed about the various Project Competition in different colleges and should participate in various online project competitions like Hackathons/ Technical events/ technical Quizzes.



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Date: 04/01/2020

Agenda No. 7: Research promotion Activities.

Resolution: Faculty members are emphasized to publish research papers in different field of their interest and attend international/national seminar/ Conferences/ Patents as time to time. It is also proposed one **international Conference/Workshop/ Short term course etc. will be conducted by the Department during current session.**

Agenda No. 8: For quality improvement of Faculties

Resolution: Faculties are inspired to take FDP courses in Swayam, NPTEL and MOOCS available online.

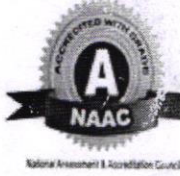
Meeting ends with vote thanks.

Prof. (Dr.) Ravish Kumar Srivastava
Professor & HOD (ME)
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DEPARTMENT OF MECHANICAL ENGINEERING

(Approved by AICTE)

Ref: SITE/BOS/2020/05

BOARD OF STUDIES

With the proper consent of principal –SITE and the guidelines of University the “**BOARD OF STUDIES**” Mechanical Engineering department for session 2019-20(EVEN SEM) is being constituted which is follows:

S.No.	BOS Members	Designation	Role	Signature
1.	DR. RAVISH KUMAR SRIVASTAVA	PROFESSOR & HEAD	CHAIRMAN	
2.	ER. G.S. KESHARWANI	ASSISTANT PROFESSOR	MEMBER	
3.	ER. GAJENDER	ASSISTANT PROFESSOR	MEMBER	
4.	ER. MANOJ KUMAR ATRI	ASSISTANT PROFESSOR	MEMBER	
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17.	ER. VIKAS MANDAL	HOD (FOUNDRY)	EXTERNAL MEMBER	

Submitted for your kind approval.

HOD (ME)

Copy to:-
Principal SITE:- For Kind Information

20/21
20/10/20

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DEPARTMENT OF MECHANICAL ENGINEERING

(Approved by AICTE)




Ref: OFFICE OF THE HOD/ME/ SITE / 21/10/20/01

Dated: 21/10/2020

ACTION TAKEN REPORT ON BOS MEETING HELD ON 04th January, 2020

Sr No	Agenda taken	Decision	Outcome/Result
1.	To consider and approve Board of Examiners for theory and practical examination for 2 nd Year, 3 rd Year And 4 th Year classes for B.Tech Mechanical Engineering programme.	The List of External examiner prepared by the department and sent to COE for approval.	It has been approved.
2.	To consider running of value added course named as "AutoCAD" in the programme of Mechanical Engineering programme .	It was recommended to commence.	The value added courses named as "AutoCAD" as such course will be able to improve the domain knowledge of students.
3.	To identify interdisciplinary courses in the Department in collaboration with other departments.	Discuss and implemented interdisciplinary courses in the Department in collaboration with other departments.	This enhance the soft skill of students
4.	Some modifications are needed in content of syllabus.	Discuss and some modifications are done.	It will help to student to enhance the skill as per current scenario of requirement.


Prof.(Dr.)Ravish Kumar Srivastava
Professor & HOD (ME)
SITE, SVSU, Meerut, UP